



## 53rd Annual Mt. Mitchell Crafts Fair

August 7 & 8, 2009

### Craft Vendors Rules and Regulations

#### General Information

The Mt. Mitchell Crafts Fair is coordinated and sponsored by the Yancey County/Burnsville Chamber of Commerce and is held on the Town Square and Main Streets of historic downtown Burnsville, North Carolina. The Fair, held the 1st Friday and Saturday of August, is in its 53rd year. Food of all kinds, live musical entertainment, and quality arts and crafts displays attracts more than 40,000 visitors to this two-day event each year.

#### Booth Spaces

Each booth is 10 ft wide x 10 ft deep. A corner space is defined as a 10'x10' space that has customer walk-up access to the front and at least one side for display and sale of merchandise. The markings on the curbside and the road represent the corners of your booth space. It is important that these boundaries be observed when placing your tent to respect neighbors' rental spaces and to ensure emergency and garbage collection vehicles are able to pass through.

#### Rules and Regulations

1. **Any vendor not abiding by the Mt. Mitchell Crafts Fair Rules and Regulations may be asked to leave the Fair and will forfeit his or her booth space.**
2. The fair will be held rain or shine. Festival hours are 9am to 6pm on Friday and 9am to 5pm on Saturday. Your signature is a commitment to the Fair. There will be no early closing of booths either day. No refunds will be given for any reason.
3. Vendors may show and sell only items handcrafted by themselves and approved for sale at this show by the Crafts Fair Committee. Vendors may not show or sell kit-made items, manufactured items, items made by others, items bought or consigned for resale, or "flea market" items. If these types of items are offered for sale in your booth, you will be asked to remove them. Failure to do so will result in dismissal from the Fair without booth fee refund.
4. Reasonable security will be provided, but the Yancey County Chamber of Commerce, the Town of Burnsville, nor their representatives, will be responsible or liable for loss, damage, or injury.
5. All exhibitors must provide their own tents, shelving, tables and chairs. All displays and supplies must stay within the 10' x10' booth space...no exceptions. Sidewalks must be kept clear. No boxes, storage containers, or displays are allowed behind, beside, or in front of your booth at any time. Strict adherence to these rules will be enforced.
6. Tents must be weighted down. Tables must be skirted with fabric to within two inches of the ground on the front and all visible sides. All boxes must be stored out of sight.
7. All vendors must staff their own booths. The Chamber cannot staff booths for restroom and/or food breaks.
8. Pets are not allowed anywhere in the Fair area at any time. There is a town ordinance against it.
9. It is the Crafts Fair Committee's right to deny any participant, even if they have participated in past years.
10. If you need a specific location, please make note of it on the TOP RIGHT CORNER of your application. This in no way implies any commitment to fulfill those specific requests but, we try to satisfy all requests.
11. All vendors must display their identification sign, furnished by the Chamber on the RIGHT FRONT CORNER of their booth.
12. All vendors are responsible for the collection and reporting of North Carolina Sales Tax.
13. There will be a \$25.00 Returned Check Fee. No postdated checks will be accepted.



***August  
7 & 8, 2009  
Craft  
Vendor  
Application***

|                         |          |         |
|-------------------------|----------|---------|
| <i>Chamber Use Only</i> |          |         |
| Vendor Type             | # Booths | Booth # |
| CHK#                    | Corner   | CHK#    |
| Amt                     | Elec.    | Amount  |
| Date                    | Late     | Date    |
| Acpt Snt                | Total    |         |

**Please Read!!! This year's festival will be strictly HANDCRAFTED items.**

**No resale items will be permitted. If you are a re-seller please do not apply.**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Auto License # \_\_\_\_\_

Have you previously participated in this fair? YES \_\_\_ NO \_\_\_ *If yes, how many years?* \_\_\_\_\_

What is the last year you participated? \_\_\_\_\_ How many booth spaces will you need this year? \_\_\_\_\_

**‘Home In Yancey or Mitchell County’ Crafter fee \_\_\_\_\_ \$100.00 (in addition to processing fee)**

**Out-of-County Crafter fee \_\_\_\_\_ \$250.00 (in addition to processing fee)**

**Corner Space** - additional \$35.00 y \_\_\_ n \_\_\_ **Electricity** (Where available) - additional \$30.00 y \_\_\_ n \_\_\_

Description of Product: (Continue on back if needed. You MAY NOT display or sell any items not listed here.)

Please include the suggested retail price. \_\_\_\_\_

List other shows in which you have participated: \_\_\_\_\_

**Photos are required even if you have participated in this fair before. Photos will remain on file and will not be returned. Submit 3 quality labeled photos (not slides): 2 of your work and 1 photo of your display/setup. These photos MUST accompany your application before it will be processed. If you submit a sample of your work, it will not be returned by mail. You may pick up any submitted work at the Chamber no later than September 1, 2009.**

**Application and photos must be submitted to Chamber by March 31, 2009 with \$20.00 non-refundable processing fee. \*Any application received after March 31, 2009 will incur a late registration fee of \$100.00 that must be included. DO NOT send booth fee until you receive a letter of acceptance. Once you have received your acceptance letter, the full booth fee payment must be received by May 15th, 2009 or you will forfeit the booth space. Please include self addressed, stamped envelope, (SASE) with your application and processing fee so that we can send our response by return mail. If SASE envelope is not supplied a \$5.00 processing fee will be added to your account.**

**All Vendor Spaces are 10 ft. wide x 10 ft. deep. All product and supplies (everything) must stay within this booth space.**

The Mt. Mitchell Crafts Fair is celebrating it's 53rd year of presenting beautiful and unique crafts, music, food and fun to the many visitors and locals who faithfully attend. The Chamber of Commerce is the organizer of the event and coordinates all booking for the show. The Chamber reserves the right to refuse any vendor from participating in the fair. By signing on the line below, you agree that you: 1) have read and understand the application and process and agree to follow all of the fair rules and regulations; 2) that the description of your product and pictures are a fair representation of your product; and 3) that if accepted to the fair, you agree to operate your booth the entire duration of the fair, with no early breakdowns.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_