



53rd Annual Mt. Mitchell Crafts Fair

August 7 & 8, 2009

Food Vendors Rules and Regulations

General Information

The Mt. Mitchell Crafts Fair is coordinated and sponsored by the Yancey County/Burnsville Chamber of Commerce and is held on the Town Square and Main Streets of historic downtown Burnsville, North Carolina. The Fair, held the 1st Friday and Saturday of August, is in its 53rd year. Food of all kinds, live musical entertainment, and quality arts and crafts displays attracts more than 40,000 visitors to this two-day event each year.

Food Booth Spaces

Each booth is 10 ft wide x 10 ft deep. The markings on the curbside and the road represent the corners of your booth space. It is important that these boundaries be observed when placing your tent to respect neighbors' rental spaces and to ensure emergency and garbage collection vehicles are able to pass through.

Rules and Regulations

1. **Any vendor not abiding by the Mt. Mitchell Crafts Fair Rules and Regulations may be asked to leave the Fair and will forfeit his or her booth space.**
2. The fair will be held rain or shine. Festival hours are 9am to 6pm on Friday and 9am to 5pm on Saturday. Your signature is a commitment to the Fair. There will be no early closing of booths either day. No refunds will be given for any reason.
3. All food prices must be posted on the front of your booth and visible to the public at all times. The Chamber of Commerce reserves the right to have vendors remove items from their booth that were not listed on the application and approved for sale.
4. Reasonable security will be provided, but the Yancey County Chamber of Commerce, the Town of Burnsville, nor their representatives, will be responsible or liable for loss, damage, or injury.
5. All exhibitors must provide their own tents, shelving, tables and chairs. All displays and supplies must stay within the 10' x10' booth space...no exceptions. Sidewalks must be kept clear. No boxes, storage containers, or displays are allowed behind, beside, or in front of your booth at any time. Strict adherence to these rules will be enforced.
6. According to NC State Law, a food vendor booths must have provisions for heating water and at least a single vat sink, large enough in which to wash cooking utensils, and pots and pans. **Potable hoses ONLY must be used.** It is your responsibility to meet these standards or be subject to shut-down by the Yancey County Health Department. *If you have any questions about Health Department regulations, call Amy Herron at (828)682-6118.*
7. Enclosed in your acceptance packet will be the Health Department forms. **Return Page 1—Application along with \$50.00 to the Yancey County Health Department, 200 Medical Campus Drive, Burnsville, NC 28714, attention Amy Herron by May 15th, 2009 to receive your permit (this fee is mandated by the state and is over and above any fees collected by the Yancey/Burnsville Chamber of Commerce).**
8. All vendors must staff their own booths. The Chamber cannot staff booths for restroom and/or food breaks.
9. Pets are not allowed anywhere in the Fair area at any time. There is a town ordinance against it.
10. It is the Crafts Fair Committee's right to deny any participant, even if they have participated in past years.
11. If you need a specific location, please make note of it on the TOP RIGHT CORNER of your application. This in no way implies any commitment to fulfill those specific requests but, we try to satisfy all requests.
12. All vendors must display their identification sign, furnished by the Chamber on the RIGHT FRONT CORNER of their booth.
13. All vendors are responsible for the collection and reporting of North Carolina Sales Tax.
14. There will be a \$25.00 Returned Check Fee. No postdated checks will be accepted.



**August
7 & 8, 2009
Food
Vendor
Application**

Chamber Use Only		
Food Type	# Booths	Booth #
CHK#	LP	CHK#
Amt	Late	Amount
Date	Total	Date
Acpt Snt		

Last Name: _____ First Name _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Auto License # _____

Have you previously participated in this fair? YES ___ NO ___ *If yes, how many years?* _____

What is the last year you participated? _____ How many booth spaces will you need this year? _____

Will you use LP gas YES ___ NO ___

If using LP gas you must supply it yourself as well as your own fire extinguisher and a fireproof tent.

NO ELECTRICITY IS AVAILABLE IN THE FOOD COURT AREA — And cannot be provided by any residences or businesses — Only HONDA 2000 WHISPER QUIET GENERATORS may be used.

ALL BEVERAGES (soft drinks, water, iced tea, hot tea, coffee, lemonade, orangeade, etc) will be sold by the Chamber of Commerce ONLY. Do not expect to sell or give away any of these items.

Description of Product: (Continue on back if needed). List ALL food items you propose to sell with proposed prices.

List other shows in which you have participated: _____

Submit 1 photo of your booth. This must accompany your application before it will be processed. Please label photo. Photo will remain on file and will not be returned.

Preference will be given to “Southern Style” food items.

Yancey County Non-profit Food Vendor Fee _____ \$250.00 (in addition to processing fee)

“Home In Yancey County” Food Vendor fee _____ \$350.00 (in addition to processing fee)

Out-of-County Food Vendor Fee _____ \$500.00 (in addition to processing fee)

Application and photos must be returned to Chamber by March 31, 2009 with \$20.00 non-refundable processing fee. *Any application received after March 31, 2009 will incur a late registration fee of \$100.00 that must be included. DO NOT send booth fee until you receive a letter of acceptance. Once you have received your acceptance letter, the full booth fee payment must be received by May 15th, 2009 or you will forfeit the booth space. Please include self addressed, stamped envelope, (SASE) with your application and processing fee so that we can send our response by return mail. If SASE envelope is not supplied a \$5.00 processing fee will be added to your account.

All Vendor Spaces are 10 ft. wide x 10 ft. deep. All product and supplies (everything) must stay within this booth space.

The Mt. Mitchell Crafts Fair is celebrating it’s 53rd year of presenting beautiful and unique crafts, music, food and fun to the many visitors and locals who faithfully attend. The Chamber of Commerce is the organizer of the event and coordinates all booking for the show. The Chamber reserves the right to refuse any vendor from participating in the fair. By signing on the line below, you agree that you: 1) have read and understand the application and process and agree to follow all of the fair rules and regulations; 2) that the description of your product and pictures are a fair representation of your product; and 3) that if accepted to the fair, you agree to operate your booth the entire duration of the fair, with no early breakdowns.

Signature: _____ Date: _____